



TRANSFERS BOOKING FORM – AORTIC 2015

Destination Management Morocco
 Résidence Amina, N°17, Rue Khalid Bnou Lwalid - Marrakech
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In order to book your airport transfer, please fill in this form and send it to us by e-mail to: sales@dmc-morocco.com

PERSONAL DETAILS

Please note that only properly completed forms with all required details will be accepted.

First and Last name: _____
 Address: _____
 City and Zip code: _____
 Country: _____
 Phone: _____ Fax: _____
 E-mail: _____

Transfers from Marrakech Menara Airport: Rates indicated below are in Moroccan Dirham (MAD) and Euro (EUR)

Date of transfer	Flight arrival time	Flight number	Destination hotel	Number of people	Moroccan Dirham (MAD) Price	Euro (EUR) Price
					MAD300	EUR28
					MAD300	EUR28
					MAD300	EUR28

Transfers from Casablanca Mohammed V International Airport: Rates indicated below are in Moroccan Dirham (MAD) and Euro (EUR)

Date of transfer	Flight arrival time	Flight number	Destination hotel	Number of people	Moroccan Dirham (MAD) Price	Euro (EUR) Price
					MAD1900	EUR176
					MAD1900	EUR176
					MAD1900	EUR176

Calculation of the amount due: Number of transfers x price of the transfer = Total amount due

Number of transfers	Price of the transfer	Total

TOTAL AMOUNT:

Payment Methods:

1. By Bank Transfer:

Account Name: Destination Management Morocco
Bank Name: SGMB – Societe Generale Marocaine de Banque – Morocco
Branch Name: SGMB Majorelle – Marrakech
Account Number: 022 450 000 220 00 0501391753
Swift Code: SGMBMAMC

Please note that we use only a Swift code in Morocco. We do not use an IBAN code.

Once the bank transfer is complete, please send us a copy of the bank transfer documentation so we can trace the payment.

2. By Credit Card:

Once your booking is received we will send you an email with a link to a secure banking platform (PayZone) where you will be able to pay directly with your credit card.
Please make sure your browser is updated.

Conditions for payment by credit card:

- 1- All amounts are payable in Moroccan Dirham (MAD). Any short payment resulting from bank charges and/or exchange rate fluctuations will be charged back to the delegate.
- 2- 4% credit card fee will be applied and added to the total price.

AORTIC 2015 Airport Transfers Booking Procedure and Terms and Conditions

To ensure a quick and complete booking procedure, please follow the following steps

- 1) Please complete this booking form in full and email it to sales@dmc-morocco.com.
- 2) You will receive confirmation of receipt of your request by email only.
- 3) Should you select to pay by credit card we will send you an email within 24 hours with a link to PayZone.
- 4) **All amounts are payable in Moroccan Dirhams (MAD) or in EURO.** Any short payment resulting from bank charges and/or exchange rate fluctuations will be charged back to the delegate.
- 5) Once the full payment is received in our account, we will send you a confirmation of booking with a voucher. This process can take up to 7 days.
- 6) All cancellations must be received in writing.
- 7) Cancellation fees will be imposed as follows:
 - a. Cancellations 90 days prior to the start of the conference (before 16 August 2015) will receive a full refund of all monies paid less a 10% administration fee and local bank charges.
 - b. Cancellations between 89 and 30 days prior to the start of the conference will be refunded 50% of all monies paid.

- c. No refunds will be provided for cancellations within 30 days of the start of the conference (after 16 October 2015) or no-shows; the delegate will be liable for the full amount due.
- 8) Private vans which can take up to 4 people are used for the airport transfers.
- 9) Deadline for bookings**
After 2 November 2015, we will not accept any more booking done by bank transfer, only credit card.
After 10 November 2015, we will not accept any more bookings.

PLEASE NOTE

- 1- For larger group, please contact us for a quote for transfer by minibus (up to 15 persons each minibus) and by bus (up to 48 persons in each bus).
- 2- Return airport transfer bookings can be made onsite at the Conference from 18 November until 22 November 2015. Transfers have to be booked and paid for 24 hours in advance. Cash payment only in Moroccan Dirhams (MAD) or in EURO.